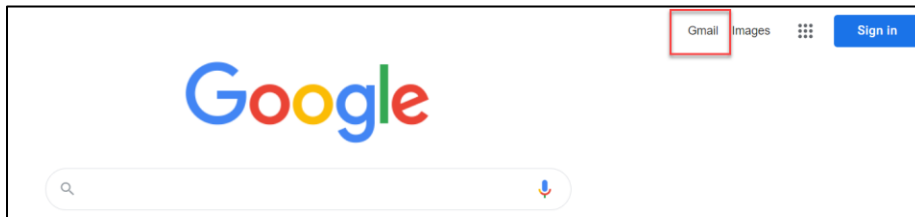


How To Create an Email Address

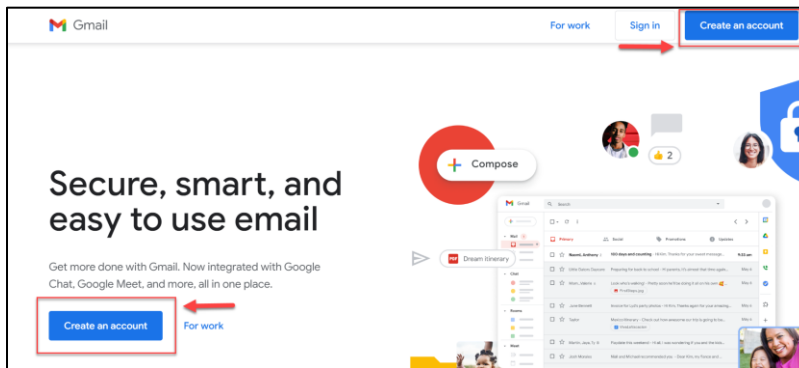
Please be advised, this how to guide is to provide an overview of how to create a Gmail account and download the Gmail application to your mobile device. However, email address can be created using a variety of platforms (Yahoo, Google, Hotmail). **Nutrien accepts all valid addresses and is not exclusive to Google/Gmail.**

Creating a Gmail Account using a Web Browser:

1. From an Internet Web Browser (I.e., Google Chrome) Go to www.google.com
2. Select 'Gmail'



2. Select the 'Create an Account' button in either the upper right-hand corner or the lower left-hand corner.



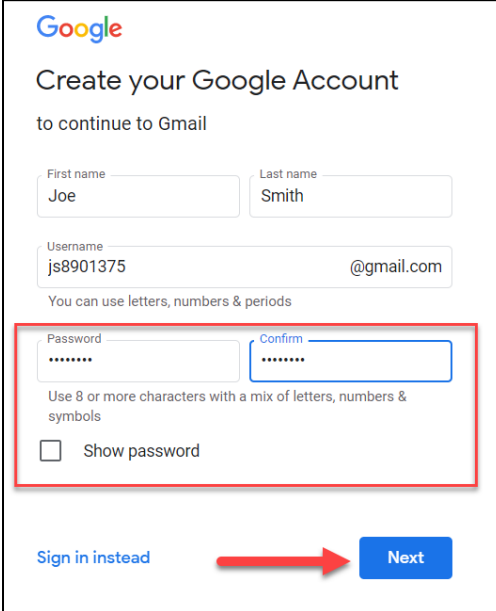
3. Enter your First and Last Name, along with the Email address Username you want to utilize*

Note: Your Email address username will be visible & that is the address you will be required to provide. Please be mindful when creating a unique user ID.

*If the username you desire is already taken, google will suggest an available name (Highlighted in Yellow). You can click to select that name or continue typing your own username until one becomes available.

Language Can also be adjusted (Highlighted in Green).

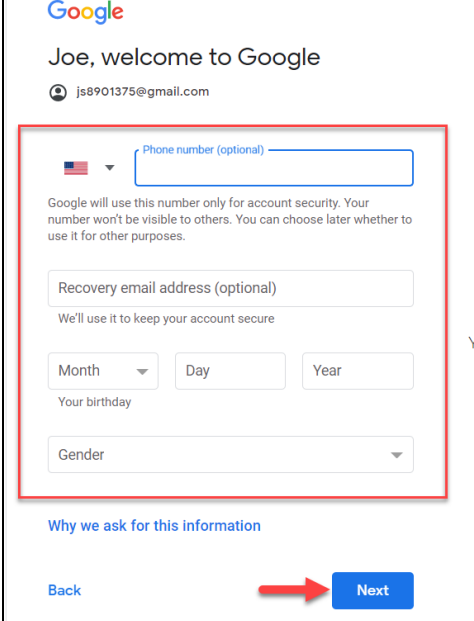
4. Once your desired username is selected, create a password, Confirm the same password & select Next.



The screenshot shows the 'Create your Google Account' page. The 'First name' field contains 'Joe' and the 'Last name' field contains 'Smith'. The 'Username' field contains 'js8901375' and the domain is '@gmail.com'. Below these fields, there are two password fields: 'Password' and 'Confirm', both containing six dots. A red box highlights these two password fields. Below the password fields, there is a checkbox labeled 'Show password' which is unchecked. At the bottom of the form, there is a 'Sign in instead' link and a blue 'Next' button with a red arrow pointing to it.

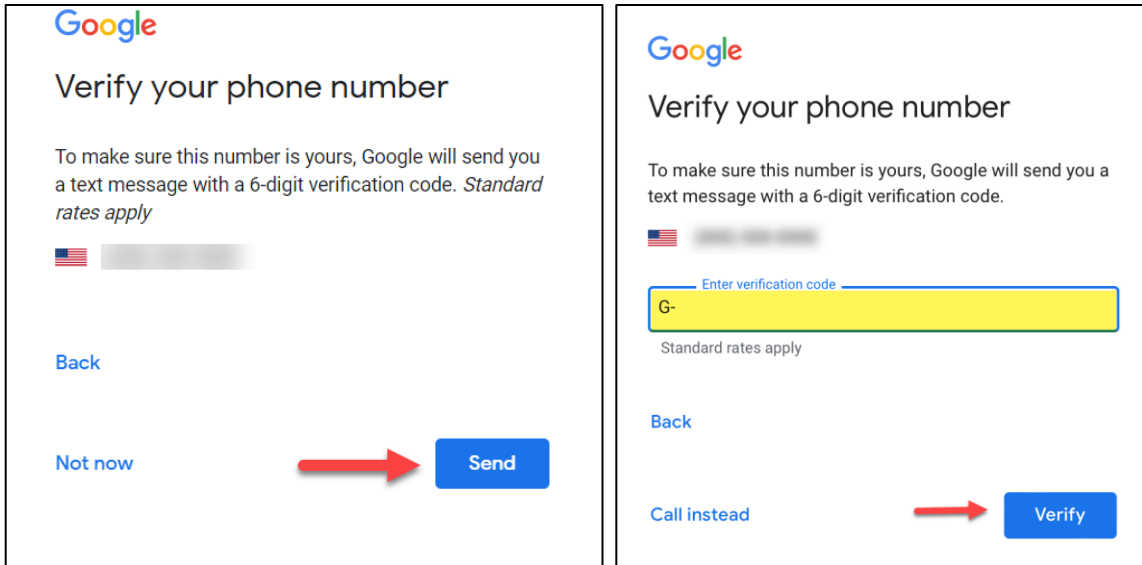


5. Enter your personal information; Cell phone number, Birthdate, and Gender are required fields. Select Next



The screenshot shows the 'Joe, welcome to Google' page. The email address 'js8901375@gmail.com' is displayed. Below this, there is a 'Phone number (optional)' field with a dropdown menu for country selection (currently showing the US flag). Below the phone number field, there is a 'Recovery email address (optional)' field. Below the recovery email field, there are three fields for 'Your birthday': 'Month', 'Day', and 'Year'. Below the birthday fields, there is a 'Gender' dropdown menu. A red box highlights the phone number, recovery email, and birthday fields. At the bottom of the form, there is a 'Why we ask for this information' link, a 'Back' link, and a blue 'Next' button with a red arrow pointing to it.

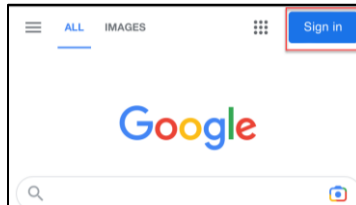
6. A verification text will be sent to the phone number you entered to confirm the account. Select Send. Google will text a verification code, enter the number next to 'G-', Select Verify & your email account will be created.



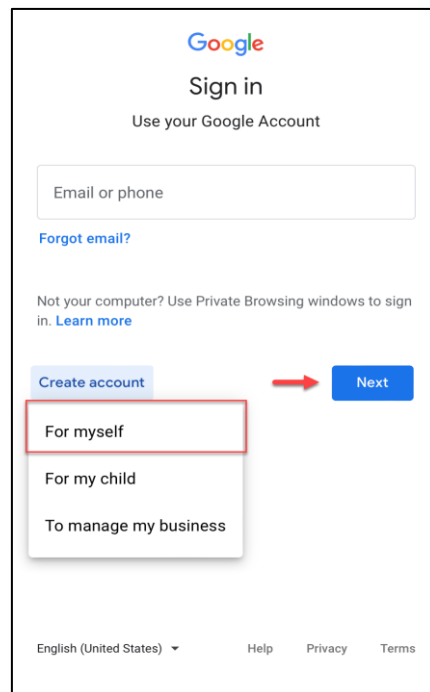
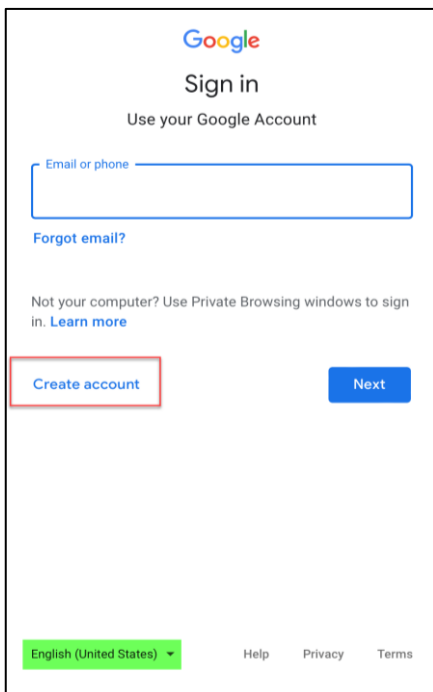
Your Email Account Has been Created

Creating a Gmail account using a Mobile Phone:

1. From a mobile internet browser go to www.google.com
2. Select 'Sign In'



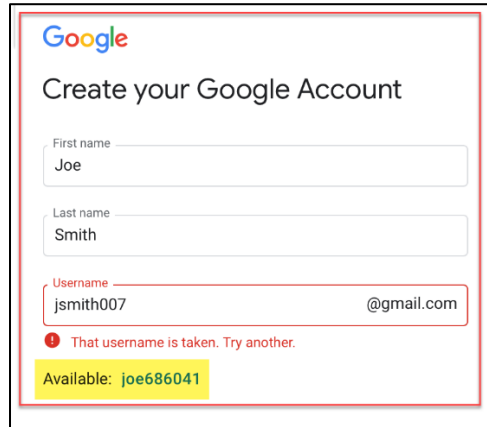
3. A Sign In prompt will appear, select 'Create an Account' & then Select 'For Myself' followed by 'Next'



4. Enter your First and Last Name, along with the Email address Username you want to utilize*

* If the username you desire is already taken, google will suggest an available name (Highlighted in Yellow). You can click to select that name or continue typing your own username until one becomes available.

Note: Your Email address username will be visible & that is the address you will be required to provide. Please be mindful when creating a unique user ID.



Google
Create your Google Account

First name
Joe

Last name
Smith

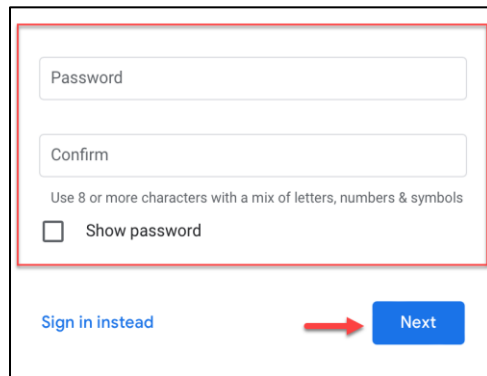
Username
jsmith007@gmail.com

That username is taken. Try another.

Available: **joe686041**



5. Once your desired username is selected, create a password, Confirm the same password & select Next



Password

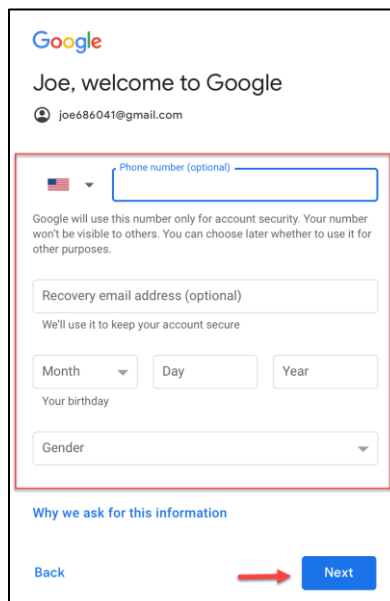
Confirm

Use 8 or more characters with a mix of letters, numbers & symbols

Show password

Sign in instead → Next

6. Enter your personal information; Cell phone number, Birthdate, and Gender are required fields. Select Next



Google
Joe, welcome to Google
joe686041@gmail.com

Phone number (optional)

Google will use this number only for account security. Your number won't be visible to others. You can choose later whether to use it for other purposes.

Recovery email address (optional)
We'll use it to keep your account secure

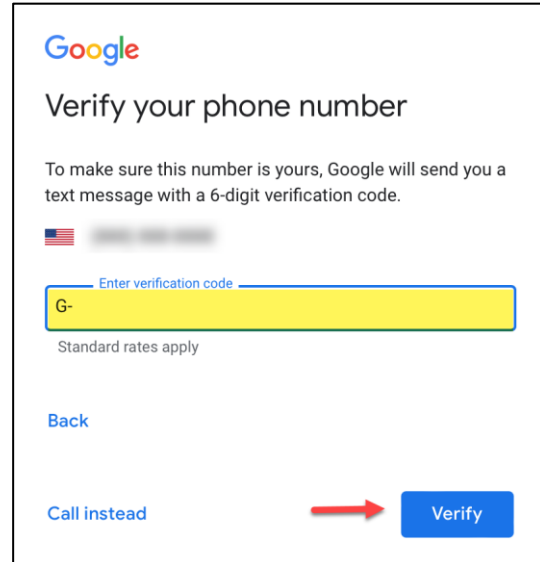
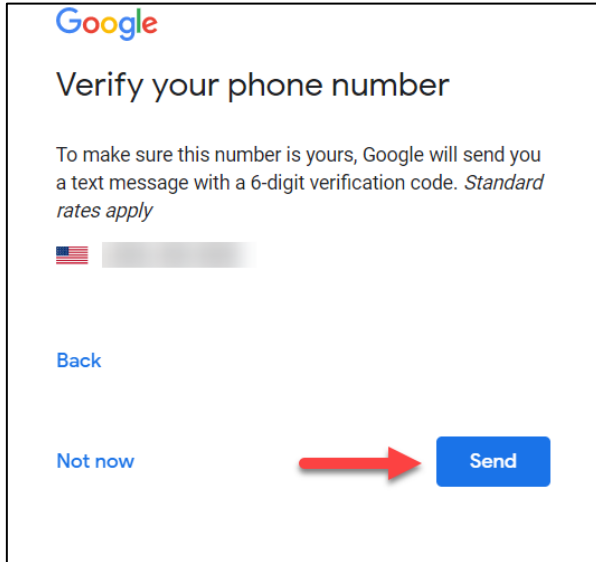
Month Day Year
Your birthday

Gender

Why we ask for this information

Back → Next

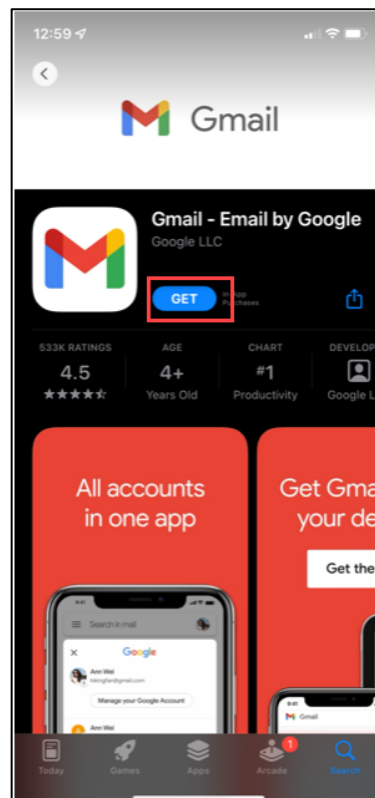
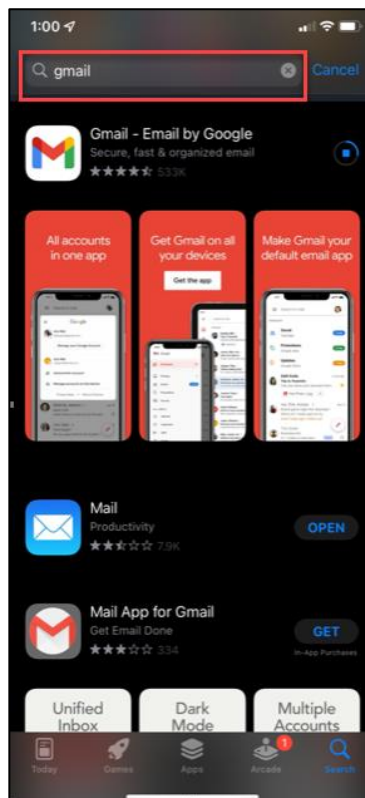
7. A Verification text to the phone number you entered to confirm the account will be sent. Select Send Google Will text a verification code, enter the number Next to “G-”, Select Verify & your email account will be created.



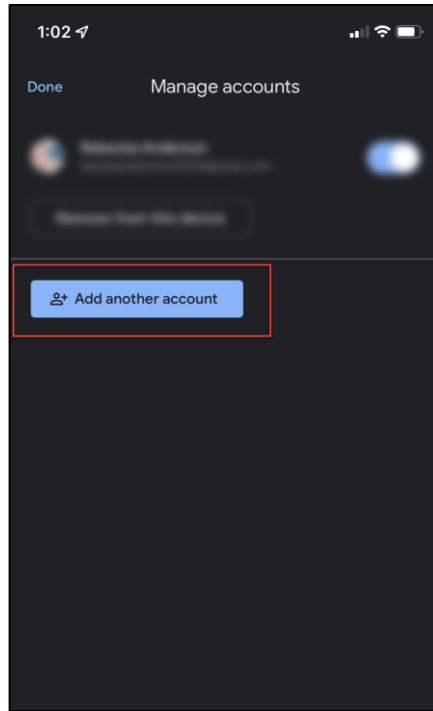
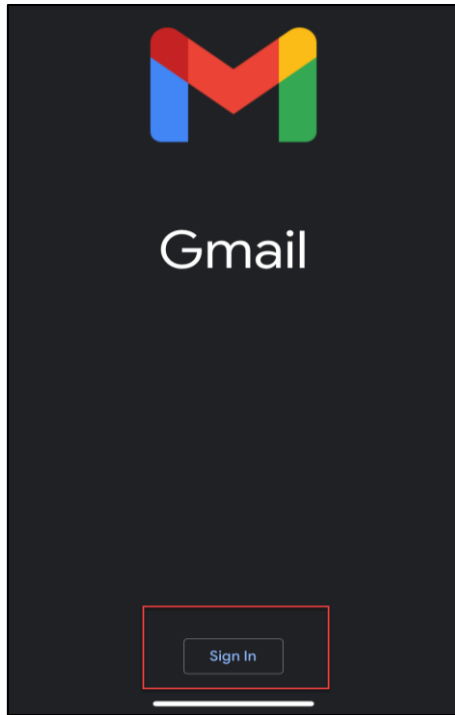
Your Email Account Has been Created

Downloading the Gmail Application to your Mobile Device

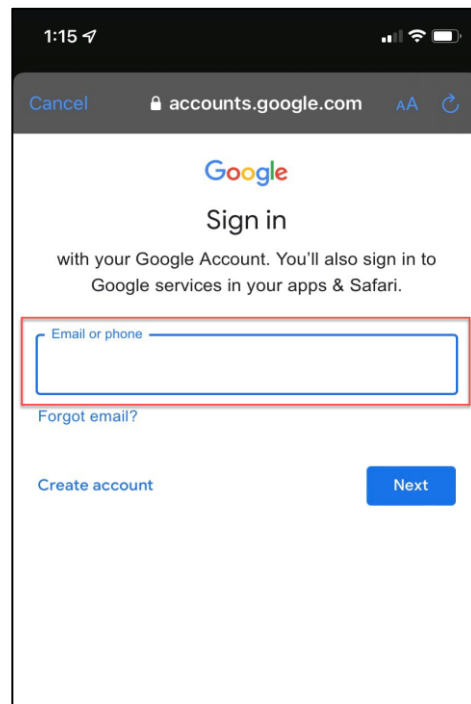
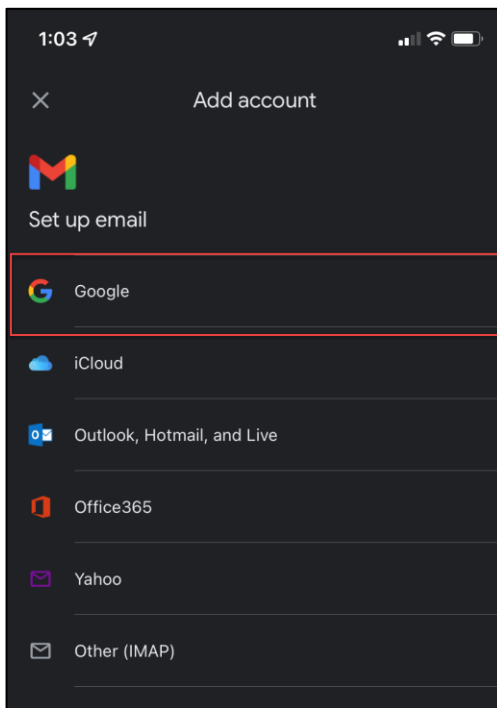
1. From the IOS App Store, or Google Play store enter for ‘**GMAIL**’ in the search bar. Once the Gmail app appears, select ‘**GET**’ to download the app to your mobile device.



2. Open the application and select ‘**SIGN IN**’ and then click ‘**ADD ACCOUNT**’ to sign in or ‘**ADD ANOTHER ACCOUNT**’ if you already have a gmail account synced to your phone.



3. Select **GOOGLE** for add an account and set up email. Continue entering your email credentials OR follow the instructions above for creating an account.



The gmail application has been downloaded to your mobile device.